JOINT ELECTRICITY REGULATORY COMMISSION
(For the State of Goa and Union Territories)

3rd& 4th Floor, Plot No. 55-56, Phase IV, Udyog Vihar, Sector 18, Gurugram-122015.
E-mail: aao.jercuts@gov.in, Website: www.jercuts.gov.in

No: E-10VI/1/2020-E-Part(2)/315 **Date :**03./10/2026

To

Director
CS-II Division
Department of Personnel and Training
348, Lok Nayak Bhavan,
New Delhi, Delhi 110001

Subject: Uploading the vacancy circular on the website of Department of Personnel and Training for One (01) Nos. of post of Principal Private Secretary in Joint Electricity Regulatory Commission (for the State of Goa and UTs)- reg.

Sir,

Joint Electricity Regulatory Commission (for the State of Goa and Union Territories) a statutory body constituted under Electricity Act 2003, invites applications from officers under Central Government/ State Government/ Union Territories/ Public Sector Undertakings/ Autonomous Bodies, for appointment on deputation on Foreign Service terms including short term contract for 01 Nos. of post of principal Private Secretary. (Copy of vacancy circular enclosed)

2. The details of the post viz. scale of pay, required qualifications, qualifying service and experience etc. are available on the website of the Commission i.e www.jercuts.gov.in. The vacancy circular has been published in Employment News/Rozgar Samachar in the issue dated, 31st October -06th November, 2026 and the Last date for receipt of applications is **04.01.2027 (Monday).**

3. It is requested to upload the circular on the website of Department of Personnel and Training for access of Govt. Departments, Subordinates offices and attached offices of different Ministries / Departments.

Yours sincerely

Encl: As above

03/11/26
(Rajesh Dangi)
Secretary, I/c

CC: Deputy Secretary (R&R)
May kindly get it arranged to be uploaded on the website of DoPT for wider circulations.

JOINT ELECTRICITY REGULATORY COMMISSION

(For the State of Goa and Union Territories)

3rd and 4th Floor, Plot No, 55-56, Udyog Vihar, Phase-IV,
Sector-18, Gurugram, Haryana-122015
Ph. No. 0124-4684705 E-mail: secy.jercuts@gov.in, Website: www.jercuts.gov.in

Ref. No E-10VI/1/2020-E-Part (2) **VACANCY CIRCULAR** **Date: 16/10/2026**

Joint Electricity Regulatory Commission (for the State of Goa & Union Territories), a statutory body constituted under Electricity Act,2003, invites applications from officers under Central Government /State Government/Union Territories/ Public Sector Undertakings/ Autonomous Bodies, for appointment on deputation on foreign service terms basis including short term contract for filling up of one (01) post of Principal Private Secretary in level 11 of Pay Matrix of 7th CPC.

The details of the post viz. scale of pay, required qualifications/qualifying service and experience etc. is available on the website of the JERC i.e www.jercuts.gov.in under the sub-head “Vacancies”. The last date of receipt of applications in this Commission is 04.01.2027.

Rajesh Dangi, Secretary (I/c)

JOINT ELECTRICITY REGULATORY COMMISSION
(*For the State of Goa and Union Territories*)

3rd& 4th Floor, Plot No. 55-56, Phase IV, Udyog Vihar, Sector 18, Gurugram-122015.
E-mail: aao.jercuts@gov.in, Website: www.jercuts.gov.in

No E-10VI/1/2020-E **Date: 16/10/2026**

VACANCY CIRCULAR

Joint Electricity Regulatory Commission (JERC), a statutory body constituted under Electricity Act,2003, invites applications, from officers under Central Government /State Government/Union Territories/ Public Sector Undertakings/ Autonomous Bodies, for appointment on deputation on foreign service terms basis including short term contract for the posts mentioned below. The details of the post is also available on the website of the JERC i.e, www.jercuts.gov.in.

S. No.	Post	Scale of Pay	No. of Post	Minimum Educational Qualification	Nature of Experience	Qualifying Service
1	Principal Private Secretary (PPS)	PB-3 15,600-39,100 plus GP of Rs. 6,600 (Level 11 of Pay Matrix as per 7th CPC)	**01 (one)**	Must be Computer-literate, proficient in using MS Office.	Working as Secretariat Staff	Officers under Central Government/State Government/Union Territories/ Public Sector Undertaking/Autonomous Bodies:- I. Holding analogous posts on regular basis; or II. With 5 years regular service in the scale of Rs 9300-34800/- + GP 5400 (pre-revised or equivalent (Level 9 of 7th Pay Matrix) or equivalent; III. With 06 years regular services in the scale of Rs 9300-34800/- + GP 4800 (pre-revised) (Level 8 of 7th Pay Matrix or equivalent. IV. With 07 years regular services in the scale of Rs 9300-34800/- + GP 4600/- (pre-revised) (Level 7 of 7th Pay Matrix or equivalent.

						V. With 08 years regular services in the scale of Rs 9300-34800/- + GP 4200/- (pre-revised) (Level 6 of 7th Pay Matrix or equivalent.

1. **General terms & Conditions are as under: -**

a. The Pay and Allowances and other conditions of service shall be governed by the JERC for the State of Goa & UTs (Recruitment, Control and service conditions of officers & staff Regulations), 2009 read alongwith the instructions contained in the Department of Personnel and Training (DoPT) OM No. 6/812009-Estt. (Pay II) dated 17th June, 2010 and amendments issued from time to time. Copy of the Regulations is available on the website of JERC at www.jercuts.gov.in.

b. JERC reserves the right to not to fill up the above positions or to cancel/amend the entire/part of this advertisement/ recruitment process/condition of recruitment and the candidature is liable to be rejected at any stage of recruitment process at any time, without assigning any reasons, whatsoever.

c. The age of the candidate shall not exceed 56 years as on the date of the advertisement of the vacancy. The age limit of the candidates will be calculated on the basis of the Matriculation Certificate/Date of Birth certificate issued by a recognized Authority/Board/Council. No other document shall be accepted in lieu thereof for the purpose.

d. Candidates may also note that for any lapse/shortfall in submission of application due to any reasons, this Commission will not be responsible.

e. No TA/DA will be admissible for attending the interview.

2. **Additional terms and conditions are as under:**

a. The appointment on deputation on foreign services terms basis shall be made initially for a period of three years. Extension beyond this period would be considered in consultation with the Central Government subject to satisfactory performance appraisal every year.

b. The sponsoring authorities are requested to forward the following document of eligible and interested candidates after due verifications and whose services can be spared in the event of their selection. The application of the officers/officials, who cannot be relieved immediately need not be forwarded. The applications must be routed through "Proper Channel" and the applications which are not in the prescribed format and without 'NOC/forwarding letter' shall not be accepted.

i. Application for the post of Principal Private Secretary (PPS), JERC (for the State of Goa and UTs) (download available at JERC website i.e www.jercuts.gov.in). - **Annexure-I**

ii. Proforma for obtaining approval of the cadre controlling Authority for forwarding of application for deputation. **Annexure – II**

iii. Copies of Annual Confidential Reports/Annual Performance Appraisal Reports of last five (05) years of the applicant duly attested by parent cadre.

3. It is requested that applications of suitable and eligible officers who can be spared immediately in the event of selection may be sent by e-mail at **Secy.jercuts@gov.in**, which should be followed by submission of original hard copy forwarded to ***The Secretary, Joint Electricity Regulatory Commission, 3rd & 4th Floor, Plot No.55-56, Udyog Vihar, Phase-IV, Gurugram-122015,*** latest by 04.01.2027. Applications received after the closing date or without

prescribed documents or otherwise found incomplete or not in prescribed format are liable to be rejected. Officers in case of selection for the post will not be allowed to withdraw their candidature subsequently.

4. **Selection Method:** The candidates meeting the eligibility criteria would be shortlisted and called for interaction and/or written test.

Sd/-
(Rajesh Dangi)
Secretary (I/c)

Encl: Annexure I, Annexure-II

ANNEXURE-I

PROFORMA FOR BIO-DATA/CURRICULAN VITE

Application for the post of Principal Private Secretary JERC (for the State of Goa and UTs)

1	a. Name (in Block Letters) b. Present Designation & Organization c. Office Address d. Residential Address e. Tele Ph. No. /Mobile No. f. E-mail ID						
2	Date of Birth (in Christian era)						
3	i. Date of entry into service ii. Date of retirement under Central/State Government rules						
4	Educational Qualification						
5a	Whether Educational and other qualifications required for the post are satisfied (If any qualification been treated as equivalent to the one prescribed in this rule, state the authority for the same)						
5b	Qualification /Experience required as mentioned in the advertisement/vacancy circular				Qualifications/experience possessed by the officer		
	Essential				Essential		
	A) Qualification				A) Qualification		
	B) Experience				B) Experience		
6	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.						
7	Details of employment, in chronological order. **Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient**						
	Organization	Post Held on regular basis	From	To	Level/Pay Band and with Grade Pay Scale of the post held on regular basis as per 7th CPC	Brief Description of duties.	Whether on Deputation (Yes/No)

	***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;			
	Office /Institution	Pay, Pay Band, and Grade Pay drawn under ACP/ MACP Scheme	From	To
8	Nature of present employment, i.e. Ad-hoc or temporary or Quasi-Permanent or Permanent			
9	In case the present employment is held on deputation/ contract basis, please state			
	The date of initial appointment	Period of appointment on deputation/ contract	Name of the parent office/ organization which you belong	Name of the post and Pay of the post held in substantive capacity in the parent organization
	(a)	(b)	(c)	(d)
9.1	**Note:** In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.			
9.2	**Note:** Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.			
10	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
11	Additional details about present employment: - Please state whether working under (indicate the name of your employer against the relevant column) a. Central Government b. State Government c. Union territories d. Others			

12	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14	Total emoluments per month now drawn		
	Basis Pay in the PB/Pay matrix	Grade Pay	Total Emoluments
15	In case the applicant belongs to an Organization which is not following the Central Government, Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments
16a	**Additional information,** if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to i. additional academic qualifications ii. professional training and iii. work experience over and above prescribed in the Vacancy Circular/Advertisement) **(Note: Enclose a separate sheet, if the space is insufficient)**		
16b	**Achievements:** The candidates are requested to indicate information with regard to i. Research publications and reports and special Projects ii. Awards/Scholarships/Official Appreciation. iii. Affiliation with the professional bodies/institutions/societies and; Patents registered in own		

	name or achieved for the organization iv. Any research/ innovative measure involving official recognition v. any other information. **(Note: Enclose a separate sheet if the space is insufficient**)	
17	Whether belongs to Schedule Castes, Schedule Tribes, Other Backward Classes and other special categories.	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

Date :

Signature of the Candidate:
Name:
Address:
Email id:
Contact No.:

Annexure-II

Certification by the Employer/Cadre Controlling Authority

1. The information /details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.
2. Also certified that;

i. There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt……
ii. His/ Her integrity is certified.
iii.His/Her CR Dossier in original is enclosed / photocopies of ACRs for the last 5 years duly attested by an officer of the rank of Undersecretary to the Govt. of India or above are enclosed.
iv. No major/ minor penalty has been imposed on him/ her during the last 10 years OR A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned …….

(Employer/Cadre Controlling Authority with Seal) …….