

No. 2-46/1/2017-Adm.II
Government of India
Ministry of Power
Shram Shakti Bhawan, Rafi Marg, New Delhi - 110001
Telephone No. 23723570; FAX No. 2371 7519

Date: 10.08.2023

ORDER

In terms of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and with the approval of Competent Authority in Ministry of Power, it has been decided to reconstitute the Internal Complaints Committee as under:

S. No.	Name (Shri/Smt.)	Designation	Position in Committee	Email-Id	Contact No.
1	Poonam	PPS	Chairperson	poonam.72@gov.in	23715250
2	Vandana Talwar	US	Member	vandana.talwar@nic.in	23723570
3	Vikash Kumar	US	Member	vikash.69@gov.in	23705268
4	Rashu Bahl	PPS	Member	rashu.bahl73@nic.in	23723828
5	Vaibhav Arya	SO	Member	vaibhav.arya@gov.in	23062492
6	Representative of HRhelpdesk Trust, Gurgaon-122002, Haryana.		Member		

2. The Committee will examine the complaints regarding sexual harassment of women employee(s) in the main Secretariat of the Ministry of Power and, if necessary, conduct an enquiry. On completion of the same, the Committee will submit its findings to Joint Secretary (Adm.) for further necessary action.

3. The Committee will make itself effective and functional at all times. It should also meet once a quarter even if there is no live case and review the preparedness to fulfill all requirements of Vishaka Judgement in the Ministry.

4. The Committee will also submit an annual report of the complaints received and action suggested by the Committee to Administrative Wing of the Ministry.

5. The Committee will discharge its duties given in the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, as amended from time to time, and instructions thereon.



(R. S. Negi)
Deputy Secretary to the Govt. of India
Tel.: 011-23353320

To

1. Chairperson & Members of the Committee (*with a request to refer to the guidelines of PoSH Act*).
2. PS to Hon'ble MoP / Hon'ble MoS for Power.
3. PS to Secretary(P)/ PA to SS&FA/PPS to AS(AT)/ PPS to JS(PS)/ Sr. PPS to JS(SBD)/PSO to JS(SM)/PPS to Economic Adviser.
4. All Officers, Sections and Staff members of the Ministry of Power.
5. HRhelpdesk Trust {hrhelpdesk@hrhelpdesk.in}, Gurgaon-122002, Haryana.
6. National Commission for Women, Deen Dayal Upadhyay Marg, New Delhi.
7. M/o Women & Child Development (Women Welfare Division), Shastri Bhawan, New Delhi.
8. Department of Personnel & Training (Establishment Division), North Block, New Delhi.
9. V&S Section, Ministry of Power.
10. NIC Cell, M/o Power. The copy of the order may be posted on Ministry's web-site.
11. Order File/Personal Files.