

REPORT



सूचना का
अधिकार
RIGHT TO
INFORMATION

THIRD PARTY AUDIT OF PROACTIVE DISCLOSURE OF INFORMATION



Submitted to

**Ministry of Power
Government of India**



Submitted by

**Indian Institute of Public
Administration
New Delhi**

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Project Coordinator

Dr. Sapna Chadah



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Preface

The Right to Information Act, 2005 was enacted with an aim to promote transparency and accountability in administration. The Act empowers Indian citizens to seek information from a Public Authority, thus making the Government and its functionaries more accountable and responsible. Another important aspect of the Act pertains to the obligation of public authorities to proactively disclose information to the public. Right to Information laws not only require governments to provide information upon request, they also impose a duty on public bodies to actively disclose, disseminate and publish, as widely as possible, information of general public interest even before it has been requested. The RTI Act mandates every public authority to disclose information as required under the 17 sub-clauses of section 4 (1) (b). The purpose of the proactive disclosure was to minimize the time, money and effort required by the public to access important but routine information; and reduce the overall number of individual requests, thereby reducing the administrative burden on government of implementing access to information laws.

However, the quality and quantity of proactive disclosure was not up to the desired level. It was felt by the government that the weak implementation of the Section 4 of the RTI Act was partly due to the fact that certain provisions of this Section have not been fully detailed and, in case of certain other provisions there is need for laying down detailed guidelines. Further there is need to set up a compliance mechanism to ensure that requirements under section 4 of the RTI Act are met. In order to address the above, Government of India issued guidelines for suo motu disclosure under section 4 of the RTI Act.

The Report presents a detailed analysis of the proactive disclosure of information by the Ministry of Power, Govt of India as required under the RTI Act and the guidelines for suo motu disclosure under section 4 of the RTI Act. The objective of the study was to study the information disclosed Ministry of Power proactively; assess the quality of proactive disclosure made under the Act and the guidelines; and help identify information gaps in the proactive disclosure. I am thankful to Ms. Varuni B. R. for her help and assistance in bringing out this report.

**New Delhi
21.12. 2020**

**Dr. Sapna Chadah
Project Coordinator, IIPA**

Chapter 2

Audit of Proactive Disclosure under the RTI Act, 2005 by Ministry of Power, Government of India

Name of Public Authority being Audited:

Ministry of Power, Government of India

Website:

<https://powermin.nic.in>

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities. While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b, c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organisation and function, 2- Budget and programmes, 3- Publicity and public interface, 4- E. governance, 5- Information as prescribed and 6. Information disclosed on own initiative.

1. Organisation and Function

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)	
1.1	Particulars of its organisation, functions and duties	(i) Name and address of the Organization	Fully Met	https://powermin.nic.in/
		(ii) Head of the organization	Fully Met	https://powermin.nic.in/

	[Section 4(1)(b)(i)]	(iii) Vision, Mission and Key objectives	Fully Met	Vision and mission provided at https://powermin.nic.in/en/content/citizen-charter
		(iv) Function and duties	Fully Met	https://powermin.nic.in/content/organization-functions-and-duties
		(v) Organization Chart	Fully Met	https://powermin.nic.in/sites/default/files/uploads/Organisation chart Ministry of Power.pdf
		(vi) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully met	https://powermin.nic.in/en/content/about-ministry
1.2	Power and duties of its officers and employees [Section 4(1)(b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial)	Not Met	Work allocation has been provided at https://powermin.nic.in/en/content/unit-wise-work-allocation-ministry-power-0
		(ii) Power and duties of other employees	Not Met	The organization needs to provide for
		(iii) Rules/ orders under which powers and duty are derived and	Not Met	▪ Brief about the power & duties
		(iv) Exercised	Not Met	Details regarding the following are required to be disclosed
		(v) Work allocation	Fully Met	▪ Powers and duties of officers –Administrative, Financial & judicial to be disclosed ▪ Power and duties of other employees Rules and Regulations under which power & duties are derived, allocated and exercised are required to be disclosed.

				https://powermin.nic.in/en/content/structure-ministry https://powermin.nic.in/en/content/unit-wise-work-allocation-ministry-power-0
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points	Fully Met	https://powermin.nic.in/sites/default/files/uploads/Organisation_chart_Ministry_of_Power.pdf https://powermin.nic.in/sites/default/files/uploads/Channel_of_submission_and_level_of_disposal_of_cases.pdf https://powermin.nic.in/sites/default/files/uploads/Citizen_Charter_2018_19.pdf
		(ii) Final decision making authority	Fully Met	https://powermin.nic.in/sites/default/files/uploads/Organisation_chart_Ministry_of_Power.pdf https://powermin.nic.in/sites/default/files/uploads/Channel_of_submission_and_level_of_disposal_of_cases.pdf
		(iii) Related provisions, acts, rules etc.	Fully Met	https://powermin.nic.in/sites/default/files/uploads/rules_regulations_instructions_manuals_records%20held.pdf
		(iv) Time limit for taking a decisions, if any	Fully Met	https://powermin.nic.in/sites/default/files/uploads/norms%20set%20for%20discharge%20of%20functions.pdf Citizen charter provides average time taken for services https://powermin.nic.in/en/content/citizen-charter

		(v) Channel of supervision and accountability	Fully met	Channel of Submission provided under https://powermin.nic.in/sites/default/files/uploads/Channel_of_submission_and_level_of_disposal_of_cases.pdf Channel of decision making process, supervision and accountability have been elaborated in the documents for all types of decisions.
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/ services offered	Fully Met	Responsibilities and nature of functions https://powermin.nic.in/en/content/responsibilities
		(ii) Norms/ standards for functions/ service delivery	Fully Met	https://powermin.nic.in/sites/default/files/uploads/rules_regulations_instructions_manuals_records%20held.pdf https://powermin.nic.in/en/content/acts-and-notifications
		(iii) Process by which these services can be accessed	Fully met	https://powermin.nic.in/sites/default/files/uploads/norms%20set%20for%20discharge%20of%20functions.pdf Citizen charter provides services details https://powermin.nic.in/en/content/citizen-charter
		(iv) Time-limit for achieving the targets	Fully met	Citizen charter provides time limit also https://powermin.nic.in/en/content/citizen-charter
		(v) Process of redress of grievances	Fully met	https://powermin.nic.in/en/content/public-grievance
1.5	Rules, regulations, instructions	(i) Title and nature of the record/ manual /instruction	Fully Met	https://powermin.nic.in/sites/default/files/uploads/rules_regulations_instructions_manuals_records%20held.pdf

	manual and records for discharging functions [Section 4(1)(b)(v)]	(ii) List of Rules, regulations, instructions manuals and records.	Fully met	https://powermin.nic.in/sites/default/files/uploads/rules_regulations_instructions_manuals_records%20held.pdf
		(iii) Acts/ Rules manuals etc.	Fully met	https://powermin.nic.in/en/content/acts-and-notifications
		(iv) Transfer policy and transfer orders	Not Met	Transfer policy of the public authority and all the transfer orders of the ministry need to be disclosed.
1.6	Categories of documents held by the authority under its control [Section 4(1)(b)(vi)]	(i) Categories of documents	Partially Met	<p>Partial List of Various categories of documents that are being held by Ministry of Power under its control are given at</p> <p>https://powermin.nic.in/sites/default/files/uploads/state%20of%20the%20categories%20of%20documents.pdf</p> <ul style="list-style-type: none"> Provide complete list of documents Category wise and unit wise. There is need to specify the official Custodian of the document and Procedure for obtaining document
		(ii) Custodian of documents/ categories	Not Met	
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section	(i) Name of Boards, Council, Committee etc.	Partially met	https://powermin.nic.in/sites/default/files/uploads/Sexual_Harassment_-_Internal_Complaint_Committee.pdf
		(ii) Composition	Partially met	https://powermin.nic.in/sites/default/files/uploads/Sexual_Harassment_-_Internal_Complaint_Committee.pdf https://powermin.nic.in/sites/default/files/uploads/Empowered_Committee.pdf

4(1)(b)(viii)]		(iii) Dates from which constituted	Partially met	https://powermin.nic.in/sites/default/files/uploads/Sexual_Harassment_-_Internal_Complaint_Committee.pdf https://powermin.nic.in/sites/default/files/uploads/Empowered_Committee.pdf
		(iv) Term/ Tenure	Not met	
		(v) Powers and functions	Partially met	https://powermin.nic.in/sites/default/files/uploads/Sexual_Harassment_-_Internal_Complaint_Committee.pdf https://powermin.nic.in/sites/default/files/uploads/Empowered_Committee.pdf
		(vi) Whether their meetings are open to the public?	Not met	Information with regard to, if meetings of the Boards, committees and councils are open to public has to be specifically mentioned. If they are not open for public, it has to be specified on the website.
		(vii) Whether the minutes of the meetings are open to the public?	Not met	Information about availability of minutes of meeting and location of its accessibility to the public has to be provided.
		(viii) Place where the minutes if open to the public are available?	Not met	
1.8	Directory of officers and employees [Section 4(1) (b) (ix)]	(i) Name and designation	Fully Met	https://powermin.nic.in/en/content/head-division-desk-section
		(ii) Telephone, fax and email ID	Fully Met	https://powermin.nic.in/en/content/contact-details-ministry-officials
1.9	Monthly Remuneration received by officers &	(i) List of employees with Gross monthly remuneration	Fully met	https://powermin.nic.in/sites/default/files/uploads/mop_sal_sep2019.pdf
		(ii) System of compensation	Not Met	Upload system of compensation as provided in the

	employees including system of compensation [Section 4(1) (b) (x)]	as provided in its regulations		rule and regulations
1.10	Name, designation and other particulars of public information officers [Section 4(1) (b) (xvi)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority (ii) Address, telephone numbers and email ID of each designated official.	Fully met Fully met	https://powermin.nic.in/en/content/public-information-officers https://powermin.nic.in/sites/default/files/uploads/PIO_App_MoP_1.pdf https://powermin.nic.in/en/content/public-information-officers https://powermin.nic.in/sites/default/files/uploads/PIO_App_MoP_1.pdf https://powermin.nic.in/en/content/contact-details-ministry-officials
1.11	No. of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings (ii) Finalised for Minor penalty or major penalty proceedings	Fully met Not Applicable	Provided under https://powermin.nic.in/sites/default/files/uploads/Details_of_Disciplinary_Cases_in_respect_of_staff_of_MoP.pdf NA as there is no case related to this section, as mentioned therein
1.12	Programmes to advance understanding of RTI	(i) Educational programmes	Not met	The information regarding the Educational programmes/ training in RTI attended by the employees, specifically such programmes organised for CPIOs & APIOs need to be specified.

	(Section 26)	(ii) Efforts to encourage public authority to participate in these programmes	Not met	Further, the efforts made by the Public Authority to encourage participation in such programmes must be specified.
		(iii) Training of CPIO/APIO	Not met	
		(iv) Update & publish guidelines on RTI by the Public Authorities concerned	Not met	https://powermin.nic.in/sites/default/files/uploads/rti_slides.pdf Only provides a PPT on RTI. Publications on the RTI Act and guidelines by the authority are required.
1.13	Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013]		Not met	Not Disclosed

2. Budget and Programme

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section	(i) Total Budget for the public authority	Fully met Demand for grants https://powermin.nic.in/en/content/demand-grants https://powermin.nic.in/sites/default/files/uploads/Demand_for_grants2019-2020.pdf Outcome budget available at https://powermin.nic.in/en/content/outcome-budget However, not updated
		(ii) Budget for each agency and plan & programmes	Fully Met https://powermin.nic.in/en/content/demand-grants

	4(1)(b)(xi)]	(iii) Proposed expenditures	Fully met	https://powermin.nic.in/en/content/demand-grants
		(iv) Revised budget for each agency, if any	Fully met	https://powermin.nic.in/en/content/demand-grants
		(v) Report on disbursements made and place where the related reports are available	Fully met	https://powermin.nic.in/sites/default/files/uploads/summary_of_monthly_account_Jan_2020.pdf
2.2	Foreign and domestic tours (F. No. 1/8/2012-IR dt. 11.9.2012)	(i) Budget	Fully met	Demand for grants https://powermin.nic.in/en/content/demand-grants The demand in grants gives budget allocations for foreign and domestic tours
		(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	Fully met	https://powermin.nic.in/sites/default/files/uploads/Foreign_domestic_Official_Tours_Minister&Officials_upto_31st_Dec_2018.pdf
		(iii) Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon, b) Details of the bids awarded comprising	Partially Met a) yes b) no c) no d) no	https://powermin.nic.in/en/content/tender-archive Only tender notice available. No other required details The details of the bids awarded with the names of

		<p>the names of the suppliers of goods/ services being procured,</p> <p>c) The works contracts concluded – in any such combination of the above-and</p> <p>d) The rate /rates and the total amount at which such procurement or works contract is to be executed.</p>		the suppliers of goods/ services being procured, works contracts concluded and rate /rates and the total amount at which such procurement or works contract is to be executed need to be put in public domain.
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	<p>(i) Name of the programme / activity</p> <p>(ii) Objective of the programme</p> <p>(iii) Procedure to avail benefits</p> <p>(iv) Duration of the programme/ scheme</p>	<p>Fully met</p> <p>Fully met</p> <p>Fully met</p> <p>Fully met</p>	<p>https://powermin.nic.in/sites/default/files/uploads/manner_of_executing.pdf</p> <p>https://powermin.gov.in/en/content/deendayal-upadhyaya-gram-jyoti-yojana-ddugjy</p> <p>https://powermin.nic.in/sites/default/files/uploads/manner_of_executing.pdf</p> <p>https://powermin.gov.in/en/content/deendayal-upadhyaya-gram-jyoti-yojana-ddugjy</p> <p>https://powermin.nic.in/sites/default/files/uploads/manner_of_executing.pdf</p> <p>https://powermin.gov.in/en/content/deendayal-upadhyaya-gram-jyoti-yojana-ddugjy</p> <p>https://powermin.nic.in/sites/default/files/uploads/Deendayal_Upadhyaya_Gram_Jyoti_Yojana.pdf</p>

		(v) Physical and financial targets of the programme	Fully met	https://powermin.nic.in/sites/default/files/uploads/D eendayal_Upadhyaya_Gram_Jyoti_Yojana.pdf
		(vi) Nature/ scale of subsidy /amount allotted	Fully met	https://powermin.nic.in/sites/default/files/uploads/D eendayal_Upadhyaya_Gram_Jyoti_Yojana.pdf
		(vii) Eligibility criteria for grant of subsidy	Fully met	https://powermin.nic.in/sites/default/files/uploads/D eendayal_Upadhyaya_Gram_Jyoti_Yojana.pdf
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	Partially met	https://powermin.nic.in/en/content/uday https://www.uday.gov.in/about.php https://www.uday.gov.in/Benefits-to-Participating-States.php
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/ other institutions	Fully met	https://powermin.nic.in/content/demand-grants https://powermin.nic.in/content/outcome-budget https://powermin.nic.in/sites/default/files/uploads/s ummary_of_monthly_account_Jan_2020.pdf
		(ii) Annual accounts of all legal entities who are provided grants by public authorities	Fully met	https://powermin.nic.in/sites/default/files/uploads/s ummary_of_monthly_account_Jan_2020.pdf
2.5	Particulars of recipients of concessions, permits or authorizations granted by the public authority [Section 4(1) (b) (xiii)]	(i) Concessions, permits or authorizations granted by public authority	Not Applicable	
		(ii) For each concessions, permit or authorization granted a) Eligibility criteria	Not Applicable	

		b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorisations d) Date of award of concessions /permits of authorizations		
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Not Met	CAG & PAC paras and its ATRs need to be disclosed

3. Publicity Band Public interface

S. No.	Item	Details of disclosure	Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)	
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of	Arrangement for consultations with or representation by the members of the public (i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens (ii) Arrangements for consultation with or representation by a) Members of the	Not met	Not Disclosed.
			Partially Met	https://powermin.nic.in/sites/default/files/uploads/particulars%20of%20any%20arrangement.pdf

<p>[Section 4(1)(b)(vii)]</p> <p>[F No 1/6/2011-IR dt. 15.04.2013]</p>	<p>public in policy formulation/ policy implementation</p> <p>b) Day & time allotted for visitors</p> <p>c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants</p>		
	<p>Public-private partnerships (PPP)</p> <p>(i) Details of Special Purpose Vehicle (SPV), if any</p>	Not met	<p>The information provided in the Annual Report is indicative of Joint Venture https://powermin.nic.in/sites/default/files/uploads/MOP_Annual_Report_Eng_2019-20.pdf It provides financial performance of the JVs. However, detailed information project report, agreements, concession and maintenance manuals and all other information pertaining to outputs and outcomes have to be disclosed.</p>
	(ii) Detailed project reports (DPRs)	Not met	Not Disclosed.
	(iii) Concession agreements	Not met	Not Disclosed.
	(iv) Operation and maintenance manuals	Not met	Not Disclosed.
	(v) Other documents generated as part of the implementation of the PPP	Not met	Not Disclosed.
	(vi) Information relating to fees, tolls, or the other	Not met	Not Disclosed.

		kinds of revenues that may be collected under authorisation from the government		
		(vii) Information relating to outputs and outcomes	Not met	Not Disclosed.
		(viii) The process of the selection of the private sector party (concessionaire etc.)	Not met	Not Disclosed.
		(ix) All payment made under the PPP project	Not met	Not Disclosed.
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year	Partially Met	https://powermin.nic.in/sites/default/files/uploads/particulars%20of%20any%20arrangement.pdf
		(ii) Outline the Public consultation process		
		(iii) Outline the arrangement for consultation before formulation of policy		
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (website)	Fully Met	https://powermin.nic.in/en/content/proactive-disclosures

3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]	Information manual/handbook available in	Fully met	https://powermin.nic.in/en/content/proactive-disclosures
		(i) Electronic format		
		(ii) Printed format	Not Met	Not Disclosed.
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	List of materials available	Not Met	Not Disclosed.
		(i) Free of cost		
		(ii) At a reasonable cost of the medium	Not Met	Not Disclosed.

4. E. Governance

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)	
4.1	Language in which Information Manual/ Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(i) English	Fully Met	Website and Information handbook is in English https://powermin.nic.in
		(ii) Vernacular/ Local Language	Partially Met	Website is both in English and Hindi. However, only some information is available in Hindi
4.2	When was the information Manual/ Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	Last date of Annual updation	Not met	No information on last updation
4.3	Information available in electronic form [Section	(i) Details of information available in electronic form	Not met	A list containing all the information available in electronic format has to be made available for public view along with disclosing its location.
		(ii) Name/ title of the document/record/ other	Not met	

	4(1)(b)(xiv)]	information		
		(iii) Location where available	Not met	
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the facility	Not met	Not Disclosed
		(ii) Details of information made available	Not met	Not Disclosed
		(iii) Working hours of the facility	Not met	Not Disclosed
		(iv) Contact person & contact details (Phone, fax email)	Not met	https://powermin.nic.in/en/content/head-division-desk-section Contact details should be provided with respect to the information facility. Not department wise or section wise.
4.5	Such other information as may be prescribed under section 4(i)(b)(xvii)	(i) Grievance Redressal mechanism	Fully Met	https://powermin.nic.in/en/content/public-grievance
		(ii) Details of applications received under RTI and information provided	Not Met	https://powermin.gov.in/en/content/monthly-status-rti-applicationappeal The link shows as information is under updation. Information on number of RTIs received and its details have to be publicly disclosed.
		(iii) List of completed schemes/ projects/ Programmes	Not met	List of projects completed under the public authority has to be disclosed and timely updated.
		(iv) List of schemes/ projects/ programme underway	Not met	List of projects that are underway under the public authority has to be disclosed and timely updated.
		(v) Details of all contracts entered into including name of the contractor, amount of contract and	Not met	Detailed information pertaining to contracts entered into by the public authority has to be disclosed.

		period of completion of contract		
		(vi) Annual Report	Fully Met	https://powermin.nic.in/en/content/annual-reports-year-wise-ministry
		(vii) Frequently Asked Question (FAQs)	Fully Met	https://powermin.nic.in/en/content/frequently-asked-questions
		(viii) Any other information such as	Fully Met	https://powermin.nic.in/sites/default/files/uploads/Citizen Charter 2018 19.pdf
		a) Citizen's Charter	Not Met	Not Disclosed.
		b) Result Framework Document (RFD)	Not Met	Not Disclosed.
		c) Six monthly reports on the	Not Met	Not Disclosed.
		d) Performance against the benchmarks set in the Citizen's Charter	Not met	Not Disclosed.
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed	Partially Met	https://powermin.nic.in/en/content/proactive-disclosures RTI Annual Return has been uploaded but information is old. Information till 2016-17 is available. Latest information is missing.
		(ii) Details of appeals received and orders issued	Partially met	https://powermin.nic.in/en/content/proactive-disclosures
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	Fully Met	https://powermin.nic.in/en/content/parliament-question-and-answers-mo-power

5. Information as may be prescribed

S. No	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]	(i) Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 1.1.2015	Partially Met a) Yes b) No https://powermin.nic.in/sites/default/files/uploads/PIO_App_MoP_1.pdf Current CPIO and AA given No information on Earlier CPIOs and AAs
		(ii) Details of third party audit of voluntary disclosure (a) Dates of audit carried out (b) Report of the audit carried out	Not Met Not Disclosed. Guidelines on Proactive disclosure require the public authority to disclose details of third party audit of voluntary disclosure under RTI should also be disclosed.
		(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD (a) Date of appointment (b) Name & Designation of the officers	Not met Not Disclosed.
		(iv) Consultancy committee of key stake holders for advice on suo-motu	Not met Not Disclosed.

		disclosure (a) Dates from which constituted (b) Name & Designation of the officers		
		(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from which constituted (b) Name & Designation of the Officers	Not met	Not Disclosed.

6. Information Disclosed on own Initiative

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)	
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		Fully met	Majority of the information has been disclosed.

6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)	(i) Whether STQC certification obtained and its validity. (ii) Does the website show the certificate on the Website?	Fully Met	https://powermin.nic.in/sites/default/files/uploads/GIGW_Certificate.pdf Certificate is clearly visible on the website.
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