



2011

# OFFICE OF THE REGISTRAR GENERAL, INDIA

(Government of India, Ministry of Home Affairs)

2/ A, Man Singh Road, New Delhi - 110 011

F.No. 35018/07/2010-Ad. IV

dated 9<sup>th</sup> August, 2010

## CIRCULAR

**Subject: Engagement of retired officials of Central Government/ State Government to fill up the temporary posts created for Creation of National Population Register (NPR) on short term contract basis.**

Applications of the retired officials of Central Government/ State Government are invited for the temporary posts created for creation of NPR in the Office of Registrar General & Census Commissioner, India at New Delhi and its Directorates of Census Operations located in States/UTs on short term contract basis.

The details of the posts and the related job descriptions are given in Annexure-I of this circular. Other relevant details are as under:

- 1. Period of Contract:** The period of contract initially will be for 6 months. This may, however, be extended depending upon the requirement. The services/ posts are liable to be terminated/ abolished without prior notice/ intimation.
- 2. Remuneration:** The consolidated monthly remuneration for the retired employees engaged at various levels will be as indicated in Annexure-I. The Travelling/Daily Allowance [while on official tour] will be payable to these employees as per the entitlement of the post for which they are engaged.
- 3. Age limit:** The maximum age limit for the applicants is 67 years as on 31<sup>st</sup> July, 2010. The maximum period upto which a retired official can be engaged/retained will be upto the age of 68 years.
- 4. No retired Central Government/State Government officials shall be engaged for a post which is higher than the post from which she/he has retired. However, she/he can be considered for a lower post.**
- 5. Last date for submission of application:** The interested retired Central Government/State Government officials may send their applications in the prescribed proforma (**Annexure-II**) with the self certified copies of the requisite certificates/documents by **31<sup>st</sup> August, 2010** to the Nodal Officer of the Office of the Registrar General, India or to the Controlling Officer of the respective Directorates of Census Operations (DCOs), whose addresses are given in the **Annexure-III**.

Encl: As above

(S. Kannappan)

Under Secretary (Admn.)

Telephone - 011-23381284

Annexure-I

Temporary posts created for NPR for which applications from retired officials of Central Government/State Governments are invited

Sl. No.	Name of the Post	Consolidated monthly remuneration (in Rs.) payable	Brief job description*
<u>Statistical</u>			
1	Joint Director	26,000	Planning and execution work relating to NPR, training of field functionaries, Monitoring/Execution and coordination of the field work relating to the NPR, data collection, processing and other related activities. Also, any other work as assigned from time to time.
2	Deputy Director	24,000	
3	Assistant Director	22,000	
4	Statistical Investigator Grade-I	18,000	
5	Statistical Investigator Grade-III	16,000	
<u>EDP</u>			
1	Deputy Director (EDP)	24,000	Work relating to Electronic Data Processing (EDP) including System analysis and design, development of data processing projects for NPR, Co-ordination and monitoring of EDP activities for NPR. Also, any other work as assigned from time to time.
2	Data Processing Assistant	16,000	

\*Note: Applicants possessing experience in the Multi-purpose National Identity Card (MNIC) project will be given preference.

Annexure-II

APPLICATION FOR THE TEMPORARY NPR POST

(On short term contract basis) OF \_\_\_\_\_

For location at \_\_\_\_\_

(Please affix a recent passport size photograph with overlapping signature of candidate)

1	Name of applicant & Address <i>(in BLOCK LETTERS)</i>	
2	Category (SC/ST/OBC/Gen) <i>(Attach self certified copy of SC/ST/OBC certificate)</i>	
3	Date of Birth <i>(in Christian era)</i> <i>(Attach self certified copy)</i>	
4	Date of retirement: <i>(Attach self certified copy)</i>	
5	Please state whether retired from the : (a) Central Government (b) State Government	
6	Name of the Office/ Institution/Organization from where retired	
7	i) Post held (with Pay Scale) on the date of retirement ii) whether held on regular or ad-hoc basis	
8	Amount of Last Pay Drawn <i>(Attach self certified copy of LPC)</i>	
9	Amount of Monthly Pension being received <i>(Attach self certified copy of pension order)</i>	

10 Detail of employment, in chronological order.

*Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.*

Office/ Institution/ Organisation	Post held	From	To	Scale of pay and basic pay	Nature of duties



11 Experience, if any, relevant to the post applied for (pl. refer to the job requirement):

12 Educational/ Technical Qualifications: (Attach self certified copies of the certificates)

Degree/Certificates	Name of the University/Institution	Year of passing

13 Please state clearly as to how do you consider yourself suitable for the post:

14 Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

15 In case it is not possible to engage you on the post applied for, are you willing to accept a lower post? Please state Yes or No \_\_\_\_\_. If yes, please specify the name of the lower posts(s) \_\_\_\_\_

16 Reference of a responsible Central/State Government Officer, where the applicant worked (Please provide following particulars)

Name

Address

Telephone number (STD code)

E-mail ID

Note - Incomplete application i.e., unsigned, without photograph, with supporting documents will not be entertained.

(Signature of the applicant)

Telephone/Mobile No. \_\_\_\_\_

E-mail \_\_\_\_\_

List of Nodal Officers and their addresses in the Office of the Registrar General, India and the Directorates of Census Operations (DCOs)

Shri S. Kannappan, Under Secretary (Admin) Office of the Registrar General, India, Ministry of Home Affairs, 2/A, Mansingh Road, New Delhi-110011	Shri Sachin Sinha, IAS Director of Census Operations Madhya Pradesh Janganana Bhavan, Arera Hills Jail Road Bhopal-462 004
Shri Abraham Verickamackal, IAS Director of Census Operations Andaman & Nicobar Islands Port Blair-744 101	Shri Ranjit Singh Deol, IAS Director of Census Operations Maharashtra Exchange Building, 2nd Floor Sir Shivsagar Ram Gulam Marg, Ballard Estate, Mumbai-400 001
Ms. Y.V. Anuradha, IAS Director of Census Operations Andhra Pradesh H.No.4-3-596/D, IIIrd Floor Posnett Bhavan, tilak Road Hyderabad-500 001	Shri Y. Thamkishore Singh, IAS Director of Census Operations Manipur Yumnam Leikai Imphal-795 001
Smt. Bharati Chanda Deputy Director of Census Operations Arunachal Pradesh Hamsilet Cottage Lummawrie, Laitumkhrah Shillong-793 003	Shri K.L. Tariang, IAS Director of Census Operations Meghalaya Marwein Building Dhankheti Shillong-793 003
Shri Rabendra Kumar Das, IAS Director of Census Operations Assam G.S. Road, Ulubari Guwahati-781 007	Shri H.P. Sahu, IAS Director of Census Operations Mizoram Hrangbana Building Chanmari Aizawl-796 007
Shri K. Senthil Kumar, IAS Director of Census Operations Bihar Jawala Bhawan East Boring Canal Road Patna-800 001	Ms. V. Hekali Zhimomi, IAS Director of Census Operations Nagaland Bayavu Hill Kohima-797 001
Ms Bindeshwari Negi, IAS Director of Census Operations Union Territory of Chandigarh Plot No.2-B, Sector-19A Chandigarh-160 019	Shri Bishnupada Sethi, IAS Director of Census Operations Orissa Janaganana Bhawan Janpath, Unit-IX Bhubaneswar-751 007

Ms. Renu Pillay, IAS Director of Census Operations Chhattisgarh M-13, Anupam Nagar, Raipur-492 007	Shri Hage Kojeen, IAS Director of Census Operations Pondicherry 250, II Floor, Jawaharlal Nehru Street Pondicherry-605 001
Ms. Varsha Joshi, IAS Director of Census Operations Delhi E-Wing, 2 <sup>nd</sup> floor, Pushpa Bhawan, New-Delhi-110 062	Ms. Seema Jain, IAS Director of Census Operations Punjab Plot No.2-B, Sector 19-A Madhya Marg Chandigarh-160 019
Shri A.K. Wasnik, IAS Director of Census Operations Goa Census House Plot No.22, E.D.C. Patto Plaza Panaji-403 001	Ms. Shubhra Singh, IAS Director of Census Operations Rajasthan Janganana Bhawan 6-B, Jhalana Dungri Jaipur-302 004
Shri Manish Bhardwaj, IAS Director of Census Operations Gujarat Census Bhawan, Sector10/A, Gandhinagar-382 043	Shri Bhagwan Shanker, IAS Director of Census Operations Sikkim Near Army Convoy Ground, Tadong Gangtok-737 102
Ms. Neerja Sekhar, IAS Director of Census Operations Haryana Plot No.2-B, Sector 19-A Madhya Marg Chandigarh-160 019	Shri S. Gopalakrishnan, IAS Director of Census Operations Tamil Nadu 'E' Wing, 3 <sup>rd</sup> floor Rajaji Bhavan, Besant Nagar Chennai-600 090
Shri Balbir Tegta, IAS Director of Census Operations Himachal Pradesh C.G.O. Complex, Himadri B-Block, Longwood Shimla-171 001	Shri Dilip Acharjee, IAS Director of Census Operations Tripura 210/D, Office Lane, Agartala-799 001
Shri Farooq Ahmed Factoo, IAS Director of Census Operations Jammu & Kashmir Hotel Khayam Building Bishambar Nagar Srinagar-190 001	Ms. Neena Sharma, IAS Director of Census Operations Uttar Pradesh Lekhraj Market III Indira Nagar Lucknow-226 016
Shri Sunil Kumar Baranwal, IAS Director of Census Operations, Jharkhand Manas" Opposite Pahari Mandir Ranchi Hill, Ratu Road Ranchi - 834001	Shri R.K. Ram Joint Director of Census Operations Uttarakhand 16, Rajpur Road Dehradun-248001



<p>Shri T.K. Anil Kumar, IAS Director of Census Operations Karnataka 7th Floor, E&amp;F Wing, Kendrya Sadan 17th Main Road, IInd block, Koramangala Bangalore-560 034</p>	<p>Shri Dipak Ghosh, IAS Director of Census Operations West Bengal 20-B, 10<sup>th</sup> floor, Abdul Hamid Street Calcutta-700 069</p>
<p>Shri Gopala Menon, IAS Director of Census Operations Kerala C.G.O. Complex, Poomkulam Vellayani P.O. Trivandrum-695 522</p>	