



2011

F.No. A-11018/1/2010-Ad.IV

OFFICE OF THE REGISTRAR GENERAL, INDIA
(Government of India, Ministry of Home Affairs)

2/A, Man Singh Road, New Delhi – 110 011

dated 26th February, 2010

CIRCULAR

Subject : Engagement of retired officials of Central Govt./ State Govt. to fill up the temporary Posts created for 2011 Census on short term contract.

Applications of the retired officials of Central Govt./ State Govt. are invited for the temporary posts created for 2011 Census in the Office of RGI & Census Commissioner, India and its Directorates located in States/UTs on short term contract.

The details of the temporary census posts and the related job description are given in **Annexure-I** to this circular. Other relevant details are given below :

1. **Period of Contract :** The period of contract will be for 6 months. This may, however, be extended depending upon the requirement. The temporary posts created for 2011 Census are available for a period of three years w.e.f. 1st April, 2010
2. **Remuneration:** The consolidated monthly remuneration for the retired employees engaged at various levels will be as indicated against each in Annexure-I. The Travelling/Daily Allowance payable to these employees will be as per the entitlement of the post for which they are engaged.
3. **Age limit :** The maximum age limit for the applicants is 67 years as on 31st March, 2010. The maximum period upto which a retired official can be engaged/retained will be upto the age of 68 years.
4. No retired Central Government/State Government servants shall be engaged for a post which is higher than the post from where he has retired. However, he can be considered for a lower post.
5. **Last date for submission of application :** The interested retired Central Government/State Government servants may send their applications in the prescribed proforma (**Annexure-II**) with the attested copies of the requisite certificates/documents by **15th March, 2010** to the Nodal Officer of the Office of the Registrar General, India or to the Controlling Officer of the respective Directorates of Census Operations (DCOs), whose addresses are given in the **Annexure-III**.

2. Hindi version follows.

(S. Kannappan)

Under Secretary (Admn.)

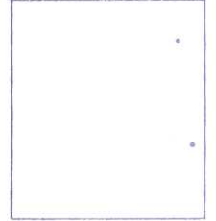
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Annexure-I

Temporary posts created for 2011 Census for which applications from retired officials of Central Government/State Governments are invited

Sl. No.	Name of the Post	Consolidated monthly remuneration (in Rs.) payable	Brief job description
Statistical			
1.	Joint Director Census Operations	26,000	Planning and execution work relating to Census, training of field functionaries, Monitoring/Execution and coordination of the field work relating to the Census, data collection, processing & dissemination.
2.	Deputy Director Census Operations	24,000	
3.	Assistant Director Census Operations	22,000	
4.	Statistical Investigator Grade-I	18,000	
5.	Statistical Investigator Grade-II	16,000	
Administration			
1.	Joint Director	26,000	Work relating to establishment and accounts matters, general administration, court cases, Recruitment Rules and other related administrative and financial matters.
2.	Deputy Director	24,000	
3.	Assistant Director	22,000	
4.	Section Officer	20,000	
5.	Assistant	18,000	
6.	Jr. Accounts Officer	16,000	Handling budget, cash & accounts related matters, maintenance of requisite registers & documents.
Map			
1	Research Officer (Map)	22,000	Handling/Monitoring mapping related work including, Collection/compilation of data, computer assisted/ manual cartography, work relating to drafting of instructions for cartographic/portrayal of census data, Drafting of reports, scrutiny/analysis of data and maps.
2	Sr. Geographer	18,000	
3	Sr. Drawing Assistant	18,000	
4	Sr. Draughtsman	16,000	
Printing			
1	Printing Officer	18,000	Handling of work relating to Printing of documents/schedules required for census, including co-ordination/liaisoning with Printing Settling the printing bills etc.
2	Sr. Technical Assistant (Printing)	16,000	
3	Printing Inspector	16,000	

4	Desk Top Publishing Operator	14,000	Designing and formatting of publications.
EDP			
1	Joint Director (EDP)	26,000	Work relating to Electronic Data Processing (EDP) including System analysis and design, development of data processing projects for Indian census, Co-ordination with and monitoring of EDP activities of the DDE centers of various states.
2	Deputy Director (EDP)	24,000	
3	Assistant Director (EDP)	22,000	
4	Assistant Director (Data Centre)	22,000	
Social Studies			
1	Sr. Research Officer	24,000	Work relating to ethnographic studies/surveys on Scheduled Castes and Schedule Tribes, socio-economic surveys on villages and towns, urban frame, DCHBs, tabulation and analysis of field data and drafting of study reports, identification of urban areas and urban Agglomerations in States/UTs.
2	Research Officer	22,000	
Hindi			
1	Research Officer	22,000	Work relating to implementation of Official Language Policy and other related work for Census 2011
2	Assistant Director	22,000	
3	Jr. Research Assistant (Hindi)	16,000	
4	Jr. Translator	16,000	
Others			
1.	Data Entry Operators	12,000	Data entry, verification, coding & other related jobs.
2.	Stenographer Grade-III	12,000	Stenographic & Personal Assistant's (PA's) work.

APPLICATION FOR THE TEMPORARY CENSUS POST OF _____
IN OFFICE OF RGI & CENSUS COMMISSIONER, INDIA(Pl. affix a recent passport size
photograph)

1.	Name and Address in block Letters	
2.	Category (SC/ST/OBC/Gen).	
2.	Date of Birth (in Christian era):	
3.	Date of retirement:	
4.	Please state whether retired from the : (a) Central Government (b) State Government	
5.	Name of the Office/Instt./Orgn from where retired	
6.	i) Post held (with Pay Scale) on the date of retirement ii) whether held on regular or ad-hoc basis	
7.	Amount of Last Pay Drawn	
8.	Amount of Monthly Pension being received	

9. Detail of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt./Orgn.	Post held	From	To	Scale of pay and basic pay	Nature of duties

10. Experience, if any, relevant to the post applied for (pl. refer to the job requirement):

11. Educational Qualifications:		
Degree/Certificates	Name of the University/Institution	Year of passing
12. Please state clearly as to how do you consider yourself suitable for the post:		
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.		
14. In case it is not possible to engage you on the post applied for, are you willing to accept a lower post? Please write Yes or No _____		
15. Reference of a responsible Central/State Government Officer (Please indicate his Name, Address and Telephone number/E-mail ID)		

Note – 1. Attested Copies of supporting documents/certificates must be enclosed with the Application. .2. Incomplete application will not be entertained.

(Signature of the Candidate)

Name _____

Address _____

Telephone/Mobile No. _____

E-mail _____

List of addresses of the Nodal Officer of the Office of the Registrar General, India and the Directorates of Census Operations (DCOs)

1. Shri S. Kannappan,
Under Secretary,
Office of the Registrar General, India,
Ministry of Home Affairs,
2/A, Mansingh Road,
New Delhi-110011.
2. Shri Santosh N. Payas,
Assistant Director of Census Operations
Andaman & Nicobar Islands
Port Blair-744 101.
3. Shri D. Hanumantharaya
Joint Director of Census Operations
Andhra Pradesh
H.No.4-3-596/D, IIIrd Floor
Posnett Bhavan, tilak Road
Hyderabad-500 001.
4. Smt. Bharati Chanda
Deputy Director of Census Operations
Arunachal Pradesh
Hamsilet Cottage
Lummawrie, Laitumkhrach
Shillong-793 003.
5. Shri Rabendra Kumar Das, IAS
Director of Census Operations
Assam
G.S. Road, Ulubari
Guwahati-781 007.
6. Shri K. Santhil Kumar, IAS
Director of Census Operations
Bihar
Jawala Bhawan
East Boring Canal Road
Patna-800 001.
7. Shri Bindeshwari Negi, IAS
Director of Census Operations
Union Territory of Chandigarh
Plot No.2-B, Sector-19A
Chandigarh-160 019.

8. Shri P.K. Chaudhary
Joint Director of Census Operations
Chhattisgarh
M-13, Anupam Nagar,
Raipur-492 007.
9. Ms. Varsha Joshi, IAS
Director of Census Operations
National Capital Territory of Delhi
E-Wing, 2nd floor,
Pushpa Bhawan,
New Delhi-110 062.
10. Shri A.K. Wasnik, IAS
Director of Census Operations
Goa
Census House
Plot No.22,
E.D.C. Patto Plaza
Panaji-403 001.
11. Shri Manish Bhardwaj, IAS
Director of Census Operations
Gujarat
Census Bhawan, Sector10/A,
Gandhinagar-382 043.
12. Ms. Neerja Sekhar, IAS
Director of Census Operations
Haryana
Plot No.2-B, Sector 19-A
Madhya Marg
Chandigarh-160 019
13. Shri Balbir Tegta, IAS
Director of Census Operations
Himachal Pradesh
C.G.O. Complex, Himadri
B-Block, Longwood
Shimla-171 001.
14. Shri Farooq Ahmed Factoo, IAS
Director of Census Operations
Jammu & Kashmir
Hotel Khayam Building
Bishambar Nagar
Srinagar-190 001.

15. Shri S.C. Tripathi
Joint Director of Census Operations,
Jharkhand
Manas" Opposite Pahari Mandir
Ranchi Hill, Ratu Road
Ranchi - 834001
16. Shri T.K. Anil Kumar, IAS
Director of Census Operations
Karnataka
7th Floor, E&F Wing, Kendrya Sadan
17th Main Road, IInd block, Koramangala
Bangalore-560 034.
17. Shri Gopalamenon, IAS
Director of Census Operations
Kerala
C.G.O. Complex, Poomkulam
Vellayani P.O.
Trivandrum-695 522.
18. Shri K. Sakthi Kumar
Investigator Gr.I
Union Territory of Lakshadweep
Kadmat Island
Kavaratti-682 555.
19. Shri S.L. Jain
Joint Director of Census Operations
Madhya Pradesh
Janganana Bhavan, Arera Hills
Jail Road
Bhopal-462 004.
20. Shri S.S. Hiremath
Deputy Director of Census Operations
Maharashtra
Exchange Building, 2nd Floor
Sir Shivsagar Ram Gulam Marg, Ballard Estate
Mumbai-400 001.
21. Shri S.V. Ukey
Deputy Director of Census Operations
Manipur
Yumnam Leikai
Imphal-795 001.

22. Shri K.L. Tariang, IAS
Director of Census Operations
Meghalaya
Marwein Building
Dhankheti
Shillong-793 003.
23. Shri H.P. Sahu
Director of Census Operations
Mizoram
Hrangbana Building
Chanmari
Aizawl-796 007.
24. Shri R.N. Chippa
Research Officer (Map)
Nagaland
Bayavu Hill
Kohima-797 001.
25. Shri Bishnupada Sethi, IAS
Director of Census Operations
Orissa
Janaganana Bhawan
Janpath, Unit-IX
Bhubaneswar-751 007.
26. Shri Shanku Venkateswara Rao
Assistant Director of Census Operations
Union Territory of Pondicherry
250, II Floor
Jawaharlal Nehru Street
Pondicherry-605 001.
27. Ms. Seema Jain, IAS
Director of Census Operations
Punjab
Plot No.2-B, Sector 19-A
Madhya Marg
Chandigarh-160 019.
28. Ms. Shubhra Singh, IAS
Director of Census Operations
Rajasthan
Janaganana Bhawan
6-B, Jhalana Dungri
Jaipur-302 004.

29. Shri M.K. Dargee
Deputy Director of Census Operations
Sikkim
Near Army Convoy Ground, Tadong
Gangtok-737 102.
30. Shri S. Gopalakrishnan, IAS
Director of Census Operations
Tamil Nadu
'E' Wing, 3rd floor
Rajaji Bhavan, Besant Nagar
Chennai-600 090.
31. Shri Dilip Acharjee, IAS
Director of Census Operations
Tripura
210/D, Office Lane,
Agartala-799 001.
32. Ms. Neena Sharma, IAS
Director of Census Operations
Uttar Pradesh
Lekhraj Market III
Indira Nagar
Lucknow-226 016.
33. Shri R.K. Ram
Joint Director of Census Operations
Uttarakhand
16, Rajpur Road
Dehradun-248001.
34. Shri Dipak Ghosh, IAS
Director of Census Operations
West Bengal
20-B, 10th floor, Abdul Hamid Street
Calcutta-700 069.