


C-30019/19/2013-V&S
Government of India
Ministry of Power

Shram Shakti Bhawan, Rafi Marg,
New Delhi the 27th November 2013

Subject: Nomination of officers for appointment on deputation to post of CVO in CPSUs during the year 2013-14

A copy of DOPT's D.O.letter No.372/42/2013-AVD.III dated 18th October 2013 is enclosed on the above mentioned subject with the request that the same may be uploaded on the Ministry's website.

Encl: As above


(Amal Kr. Chanda)
Section Officer
Tel: 23714169

To
Technical Director,
NIC Cell, MOP

(- 5 017) 18/2013-48

जय प्रिय प्रकाश

Jai P. Prakash

अपर सचिव

Additional Secretary

Tel. No. : 23094010

Fax No. : 23092580



Secy (P) 25/10/13
JS (Vig) 25/10/13

भारत सरकार
कार्मिक और प्रशिक्षण विभाग
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
नोर्थ ब्लॉक, नई दिल्ली-110001

GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL & TRAINING
MINISTRY OF PERSONNEL
PUBLIC GRIEVANCES AND PENSIONS
NORTH BLOCK, NEW DELHI-110001
<http://www.persmin.nic.in>
email : assv@nic.in

D.O. No. 372/42/2013-A VD-III

Dated the 18th October, 2013

Dir (Vig) - OT

Dear Sir,

US (Vig.)

Nominations of officers are invited for appointment on deputation to the posts of Chief Vigilance Officers in Central Public Sector Enterprises etc. It may be noted that these posts are Non-Central Staffing Scheme posts.

2. The duties and responsibilities of Chief Vigilance Officers are briefly enumerated below:-

- i. The Chief Vigilance Officer has been authorized to decide upon the existence of vigilance angle in a particular case at the time of registration of complaint.
- ii. The Chief Vigilance Officer should screen all the complaints before referring them to CBI.
- iii. Attending the quarterly meeting with Zonal Joint Director of CBI for preparation of "Agreed List".
- iv. Monitoring on corruption, malpractices and misconduct on the part of employees and to take remedial action.
- v. Closely monitoring the case related to criminal misconduct of employees and coordinating with the CBI for expeditious disposal of such cases.

3. The posts for Chief Vigilance Officers' (CVOs) in the Central Public Sector Enterprises (CPSE) etc. are filled up as per the procedure laid down in the comprehensive guidelines issued vide this Department's OM No. 372/8/99-AVD.III, dated 18th January 2001 which is also available on this Department's web-site. The guidelines are, however, under revision.

4. Details of vacancies of Chief Vigilance Officers in Central Public Sector Enterprises etc. that are presently available and likely to arise during the financial year 2014-15 are available on this Department's web-site. However, a tentative list of vacancies is enclosed.

Sh. PMT
25/10

O/o SECY. (P)
Dy. No. 6531
Date 24/10/13

5. **The officers sponsored for Joint Secretary level posts should be — (a) empanelled to hold Joint Secretary level post at the centre; OR (b) an officer of his service and batch should be empanelled to hold Joint Secretary level post at the centre.** The officers sponsored for Director level posts should have completed 14 years of Group 'A' service and should have been granted the Non-Functional Selection Grade in the cadre.

6. In order to attract officers for manning the posts of CVOs in various Central Public Sector Enterprises, certain special dispensations have been made. For instance, if a request is received from an officer occupying a post under the Central Staffing Scheme on deputation, duly recommended by the Ministry/Department, with the approval of the Minister-in-charge for being considered for appointment as Chief Vigilance Officer, at least one year before the expiry of his tenure on the Central Staffing Scheme post, such an officer if selected for appointment as Chief Vigilance Officer may be allowed a tenure of 3 years as Chief Vigilance Officer subject to a maximum of 7 years' combined tenure under the Central Staffing Scheme post and the post of CVO. **However, it is necessary to obtain cadre clearance from the parent cadre for a shift from a Central Staffing Scheme post to a Non-Central Staffing Scheme post as this entails an additional two years of central deputation.** This may be brought to the notice of the All India Service Officers and the Officers of Central Services working on posts under the Central Staffing Scheme in your Ministry/Department.

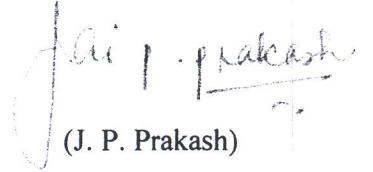
7. **As equivalent officers of Central Public Sector Enterprises are also eligible for appointment to the post of CVO in CPSEs etc., this may be circulated within the CPSEs under your administrative control.**

8. The officer on appointment to the post of Chief Vigilance Officer in Central Public Sector Enterprises is **not entitled** to general pool accommodation but would be eligible for accommodation provided by the concerned Public Sector Enterprise, as per guidelines issued by the Department of Public Enterprises, from time to time.

9. While sponsoring the names of willing officers, it may also be indicated alongside each name, a maximum of three location(s)/station(s) in which the officer may like to be considered for placement. The current pay scale of the officers and the actual pay being drawn at the time of sending the name should also be indicated. Once an officer gives the choice of location/station, then as far as possible that officer would be considered for posting in any Central Public Sector Enterprises in that particular location/station. However, the officer may be posted at any place in India. It has been noticed in the past that while sponsoring names, preference has been shown for a particular CPSE/organization in a particular region. It is clarified that such requests cannot be entertained and officers are required to indicate only their options for place of postings. Officers sponsored will remain under consideration for posting for the period of one year only from the date of clearance of the Central Vigilance Commission or **31st March, 2015, whichever is earlier.**

10. The details of this circular are also available on our Department's website at URL <http://persmin.nic.in> and we shall appreciate, if the contents of this circular could also be posted on your Department's website for wide publicity.

11. I shall be grateful if you could arrange to forward names of suitable and willing officers for consideration for the posts of CVO in CPSEs etc. for the financial year 2014-15, (drawn up in the prescribed proforma I-III), keeping in view the above mentioned requirements and suitability criteria, along with updated CR dossiers and vigilance clearance of the sponsored officers, preferably by 31st January, 2013.


(J. P. Prakash)

To

Shri Pradeep Kumar Sinha, Secretary
M/o Power
Shram Shakti Bhawan
New Delhi-110001

PERSONAL DATA

Applying for Level: Deputy Secretary/Director/Joint Secretary (Please tick)

1.	Service	
2.	Cadre	
3.	First Name	
4.	Middle Name	
5.	Surname	
6.	Exam Year	
7.	Allotment Year	
8.	Date of Joining	
9.	Date of Superannuation	
10.	Gender	
11.	Date of Birth	
12.	Category	
13.	Present Posting	
14.	Address for Correspondence	
15.	Pay Scale	
16.	Grade Pay	
17.	Basic Pay	
18.	Date of NFSG Grant	
19.	Whether he/she or his/her batch have been empanelled to hold the post of JS to the Government of India	YES/NO
20.	Whether working in the cadre or is on the Central Deputation	
21.	Date from which the officer is on Central Deputation	
22.	Date of expiry of Central Deputation tenure	
23.	Details of Central Deputation/other deputation outside the cadre	
24.	Total period spent outside the cadre alongwith details thereof	
25.	Whether Spouse is working	YES/NO
26.	Service of the Spouse	

27.	Cadre of Spouse (if AIS)	
28.	Whether Spouse working under Central Deputation	YES/NO
29.	Whether slotted for Foreign Training/Assignment	YES/NO
30.	Whether debarred from Central Staffing Scheme Previously	YES/NO
31.	If yes, Date from Date to	
32.	Whether worked on Central Deputation before	YES/NO
33.	If yes, Date of reporting to cadre	
34.	Whether completed the 'Colling-Off' period	YES/NO
35.	'Colling-Off' period completion date	
36.	<p>Preference of location if any, for posting on account of personal reasons at a Station/Stations:</p> <p>Please indicate 3 preferences only. As far as possible, the officer will be considered for posting in any CPSE in the preferred station. However, the officer may be posted at any place in India.</p>	

37. EDUCATIONAL QUALIFACATIONS
(Please only mention Graduation and above)

Sl. No.	Qualification	Subject(1) Subject(2)	Year/Division	Institution, Place, Country
1.				
2.				
3.				
4.				

38. TRAINING DETAILS

(Please mentioned training of duration of only more than 1 month)

Sl. No.	(i) Training Name (ii) Institute (iii) Country	Training related to Specialization in Subject	From date & To date
1.			
2.			
3.			
4.			

39. EXPERIENCE DETAILS

(Complete Service Profile)

Sl. No.	Type of Posting (Cadre/ Centre/ Others)	(i) Level/Pay scale (ii) Designation	Ministry/ Department/ Office Place	Field of experience acquired during the posting (Major & Minor)	Tenure from & Tenure to
1.					
2.					
3.					
4.					

40. EXPERIENCE DETAILS IN VIGILANCE AND ADMINISTRATIVE MATTERS.

Sl. No.	Type of Posting (Cadre/ Centre/ Others)	(i) Level/Pay scale (ii) Designation	Ministry/ Department/ Office Place	Field of experience acquired during the posting (Major & Minor)	Tenure from & Tenure to
1.					
2.					
3.					

The information furnished above by me is correct.

(Signature)

Tel No. (0):

(R):

(Mob):

To be filled by the Cadre Controlling Authority

It is certified that the above information given is correct as per record.

Signature:

Name:

Designation:

(This should be filled by the competent authority of State Government/Cadre Authority)

To be filled by the Cadre Controlling Authority

NAME OF THE OFFICER

SERVICE

CADRE

BATCH

DATE OF BIRTH

1.	Whether any disciplinary proceedings have been initiated against the officer during his career, so far. If yes, details thereof.	
2.	Whether any complaint including that of corruption, against the officer, which in the view of the State Government/Cadre Controlling Authority may have a direct bearing/relevance on the vigilance status/ Integrity of the officer as on date, is pending against the officer. If so, details thereof.	
3.	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.	
4.	Whether any criminal proceedings were registered against the officer during his career so far. If so, the details/present status and the final outcome thereof.	
5.	Whether the name of the officer appears in the Agreed List OR List of Officers of doubtful Integrity. If yes, full details may be given.	
6.	(a) Whether the officer is clear from vigilance angle? (b) Whether integrity is certified or not.	
7.	(a) Whether the Officer has ever been debarred from Central Deputation? (b) If Yes, period of debarment.	
8.	Has the officer been on Central Deputation before? If Yes, date of completion of "Cooling Off".	

9. ACR DETAILS:

a)	Whether ACR Dossier is completed upto 31.03.2013	YES/NO
b)	ACR for any year (in the last 5 years) not available in the Dossier	
c)	Adverse entries if any (Expunged or un-expunged) in any ACR(s) If Yes, Year-wise details thereof.	YES/NO

d) ACR grading of last 5 years:

Year/Period	Grading

Signature of the officer certifying the proforma

Name:

Designation:

(TO BE FILLED BY THE APPLICANT FOR USE OF CVC)

PARTICULARS OF THE OFFICERS PROPOSED TO BE EMPANELLED FOR APPOINTMENT AS CHIEF VIGILANCE OFFICER (CVO)

1. Name of the Officer (in full) :
2. Service, Batch & Cadre :
3. Father's Name :
4. Date of Birth :
5. Date of Retirement :
6. Date of Entry into Service :
7. Positions held (during the last ten years):

Sl. No.	Organization	Designation & Place of posting	From	To	Jobs handled

8. Experience, if any, in handling vigilance/disciplinary matters:

(Name & Signature of the applicant)

CVO VACANCY FOR 2014-15

Sl. No.	Ministry /Department	Name of CPSE	Location	Level	Date of Vacancy
1	Department of Atomic Energy	Uranium Corporation of India Ltd. (UCIL), JADUGODA	Jadugoda	DIR	6-Jul-10
2	Ministry of Power	North Eastern Electric Power Corporation Ltd. (NEEPCO), SHILLONG.	Shillong	JS	20-Aug-12
3	Ministry of Shipping	Chennai Port Trust (CPT), CHENNAI.	Chennai	DIR	1-May-13
4	Ministry of Railways	Indian Railway Catering & Tourism Corporation Ltd. (IRCTC), DELHI	Delhi	DIR	11-Apr-14
5	Ministry of Petroleum & Natural Gas	Oil India Ltd., DELHI	Delhi	JS	30-Apr-14
6	Ministry of Railways	IRCON International Ltd., DELHI	Delhi	JS	6-Jun-14
7	Department of Food & Public Distribution	Central Wirehousing Corporation (CWC), DELHI	Delhi	JS	12-Jun-14
8	Ministry of Micro Small & Medium Enterprises	Khadi and Village Industries Commission (KVIC), MUMBAI	Mumbai	DIR	22-Jun-14
9	Ministry of Textiles	Handicrafts & Handlooms Export Corporation Ltd, DELHI	Delhi	DIR	25-Jun-14
10	Ministry of Textiles	Central Cottage Industries Corporation of India Ltd., DELHI	Delhi	DIR	25-Jun-14
11	Ministry of Youth & Sports	Sports Authority of India (SAI), DELHI	Delhi	DIR	1-Jul-14
12	Department of Heavy Industries	Engineering Projects (India) Ltd. (EPIL), DELHI	Delhi	DIR	16-Jul-14
13	Ministry of Civil Aviation	Airports Authority of India, DELHI	Delhi	JS	20-Aug-14
14	Ministry of Home Affairs	Delhi Transport Corporation (DTC), DELHI	Delhi	DIR	21-Aug-14
15	Department of Defence Production	Hindustan Aeronautics Ltd. BANGALORE	Bangalore	JS	24-Aug-14
16	Ministry of Mines	Hindustan Copper Ltd. (HCL), KOLKATA	Kolkata	JS	2-Sep-14
17	Ministry of Coal	Central Coalfields Ltd. RANCHI	Ranchi	DIR	7-Sep-14
18	Department of Food & Public Distribution	Food Corporation of India (FCI), DELHI	Delhi	JS	13-Sep-14
19	Department of Telecommunications	Department of Telecommunications, DELHI	Delhi	JS	25-Sep-14
20	Ministry of Coal	Bharat Coking Coal Ltd. (BCCL) DHANBAD	Dhanbad	DIR	29-Sep-14
21	Ministry of Shipping	Dredging Corporation of India Ltd.(DCI). VISAKHAPATNAM	Visakhapatnam	DIR	1-Oct-14
22	Ministry of New & Renewable Energy	Indian Renewable Energy Development Agency Ltd. (IREDA), DELHI.	Delhi	DIR	4-Oct-14
23	Department of Consumer Affairs	National Cooperative's Consumer Federation Limited (NCCF), DELHI	Delhi	DIR	13-Dec-14
24	Department of Defence Production	Bharat Dynamics Ltd. (BDL), HYDERABAD.	Hyderabad	DIR	30-Dec-14
25	Ministry of Urban Development	National Building Construction Corporation Limited (NBCC), DELHI	Delhi	JS	8-Feb-15
26	Ministry of Shipping	Kolkata Port Trust (KoPT), KOLKATA	Kolkata	DIR	15-Feb-15
27	Ministry of Steel	Steel Authority of India Ltd., DELHI	Delhi	JS	25-Mar-15